



**COLORADO**

**Department of Transportation**

Division of Transportation Development

Multimodal Planning Branch  
4201 E. Arkansas Ave., Shumate Building  
Denver, CO 80222-3400

**DATE:** September 5, 2014

**TO:** Statewide Transportation Advisory Committee

**FROM:** Michelle Scheuerman, Manager, Statewide Planning Manager

**SUBJECT:** Notification Techniques for Public Review and Comment of the draft  
Regional Transportation Plans

**Purpose**

This memorandum describes staff's initial thoughts on notifying the public regarding the availability of the draft Regional Transportation Plans (RTPs) for public review and comment.

**Action**

Information only.

**Background**

CDOT's Guide to Public Participation in the Transportation Planning Process (published on November 28, 2011) describes the purpose and importance of public involvement, regulatory requirements, and stakeholder engagement. CDOT encourages a 30-day public review and comment of the Draft Regional Transportation Plans.

While staff anticipates receiving the bulk of public comments via e-mail, other avenues such as letter and phone also are available to the public.

**Key Benefits**

Providing a variety of public notification approaches will make access to the Regional Transportation Plans convenient and commenting on them simple for the public and stakeholders.

**Options and Recommendations**

At a minimum, the draft RTPs will be available for public review via CDOT's Statewide Transportation Plan website, [www.coloradotransportationmatters.com](http://www.coloradotransportationmatters.com). Suggested techniques are listed in Attachment A.

**Next Steps**

Below are a few questions to assist you in generating additional ideas.

- Is there any other location in addition to a public library that is frequented by the public that might be conducive for review of draft RTP?
- Are there any other individual(s) or group(s) that could help inform the public on the release of draft RTP?
- Is social media as a public information tool beneficial in your TPR?

***Please bring your thoughts to the STAC meeting on September 12.***



## Attachment A - Suggested Techniques

Technique	Regional Transportation Plans
E-mail Blast	Yes
Postcards	Yes
Radio	TBD (determining cost )
Letters to the Editor	Yes
Press Release and Social Media	Yes
Public Access TV (if available)	Yes
Mailing of document and electronic materials on CD to libraries/other locations	Yes

